



GENERAL ORDER

No. 428

Subject:

Unsheltered, Homeless, or Indigent Persons

Issuing Authority:

Chief of Police

Effective Date:

07/01/2019

Supersedes:

- I. **PURPOSE:** The purpose of this order is to promulgate procedures and familiarize members of the department with the agencies and services available to ensure the health and safety of unsheltered, homeless or indigent persons.
- II. **POLICY:** It is the policy of the Town of Manlius Police Department to assist unsheltered, homeless or indigent members of the community in locating temporary services in order to ensure their health and safety.
- III. **PROCEDURE:**
 - A. When an officer encounters an unsheltered, homeless or indigent person who is in need of meals or lodging, he shall make appropriate efforts to refer the person to an agency that can provide meals, lodging or other necessary services such as:
 1. Officers should attempt to assess the specific needs of the person in order to direct him/her to the most appropriate resource.
 2. Persons may not be forced to accept assistance and may not be taken into custody unless they are in violation of an applicable law (e.g. penal law, mental hygiene law, etc.).
 - B. The Communications Control Center maintains an updated list of agencies with the capability of temporarily lodging and/or feeding of persons in need. An agency should be contacted to ascertain if they have the necessary facilities for the specific incident.
 - C. When appropriate services are located, the officer shall arrange transportation for the individual. If the service agency is unable to respond for the person or other suitable transportation is unavailable, the officer, with permission of the watch supervisor/SRO, may provide transportation in accordance with departmental procedures.
- IV. **AVAILABLE SERVICES:**
 - A. Resources available within the Onondaga County area for adults include, but are not limited to:
 1. The Rescue Mission Alliance and Center of Treatment Innovation - The Shelter Health Partnership is a homeless health and healing initiative. The program will engage mental health and substance use providers (Liberty Resources and Center for Treatment Innovation) as well as primary health care providers with a goal of offering health care within homeless shelters in the region. As part of the Shelter Health Partnership, Center for Treatment Innovation embeds certified recovery peer advocates at the Rescue Mission's Syracuse shelter. Two advocates are available from 8-11am Monday and Tuesdays, and one advocate is available from 8-11am on Thursdays. The work the advocates perform depends on the individual.
 2. Rescue Mission Men's Shelter - Provides an emergency shelter for men with access to meals, permanent housing, employment and spiritual assistance. Makes referrals to appropriate services for those with substance abuse and mental health issues. The Men's Shelter is located at 122 Dickerson Street in the City of Syracuse.
 3. Salvation Army Women's Shelter - The Salvation Army's Women's Shelter provides temporary emergency housing for adult women without children, who have serious

mental health problems and psychiatric disabilities. Crisis counseling, comprehensive social work support services, mental health services and linkages to community resources are provided to help the women obtain housing stability, income supports, mental health treatment and supportive services. The Women's Shelter has 15 beds and 16 subsidized one-bedroom apartments. The Women's Shelter is located at [REDACTED]

4. Salvation Army Family Shelter - The Salvation Army's Emergency Family Shelter is the only family shelter in Onondaga County licensed by the NYS Office of Temporary and Disability Assistance. With 81 beds and 10 cribs, they provide temporary emergency housing and counseling services for homeless families of any configuration, including extended families, men with children, older male children and single pregnant women. Crisis counseling, comprehensive social work assessment services and linkages to community resources for aftercare support are provided to secure and maintain permanent housing. The Salvation Army Family Shelter is located at 749 South Warren Street in the City of Syracuse which provides temporary emergency housing and counseling services.
 5. Oxford Inn - The Oxford Inn is a shelter for homeless men 24 years of age and older. They provide laundry facilities, light meal and are located at 1074 South Clinton Street, Syracuse. [Revised: 07/01/2019]
 6. Homeless Intervention Service Team - The Rescue Mission operates a service for homeless persons from 0700 to 2000 hours, Monday through Friday. The Homeless Intervention Services (HIS) Team provides quick, mobile intervention on an on-call basis. The HIS Team provides a complete range of services for the homeless individual including transportation, supportive advocacy, assistance in locating housing, crisis intervention at the shelter sites, accompanying clients in need of emergency psychiatric hospitalization through the evaluation and intervention process, etc. The Team is dispatched by the Volunteer Center and has a mobile radio in the van.
 7. 211 CNY - The 211 system was created because locating basic resources such as food, shelter, employment, or health care may mean calling dozens of phone numbers, then struggling through a maze of agencies and services to make the right connections. The 211 system helps residents find resources by dialing a simple three-digit number.
 8. Onondaga County Mobile Crisis - The Onondaga County Mobile Crisis Team is composed of local, trained mental health professionals that can provide after-hours crisis services for children and adults. Mobile Crisis was created to provide crisis intervention and support to individuals dealing with a behavioral or mental health crisis. Until now, individuals have had no choice but to go to CPEP or the Emergency Room after hours due to lack of resources.
- B.** Resources available within the Onondaga County area for youths include, but are not limited to:
1. Booth House - Provides long-term comprehensive case management services to homeless male and female youth ages 13 through 17 and is located at 3524 Midland Ave, Syracuse. The individuals served by this program are runaway or homeless youth who may be able to be reconciled with their families. They do not turn any youths away because of lack of space.

2. Barnabas Center - Provides a co-ed emergency shelter for homeless young adults ages 18-24 for up to two to four weeks. Provides the opportunity to become enrolled in their long-term transitional housing apartments. The Barnabas Center is located at [REDACTED]. The individuals served by this program are those that are no longer able to live at home or be reconciled with their families.
- C. Resources available within the Onondaga County area for Victims of Domestic Violence include, but are not limited to:
1. Vera House - This shelter has room for thirty-six (36) women and their children and provides meals, counseling and support services for women in crisis. The majority of the clients are involved in domestic violence.
 2. Dorothy Day House - The Dorothy Day House is a neighborhood shelter for at risk women and children sponsored by Catholic Charities of the Syracuse Diocese. Provides a 24-hour emergency shelter for women and women with children who are homeless or housing vulnerable. Support services include advocacy, crisis counseling, casework, support groups, referral and assistance with relocation. The Dorothy Day House is located at [REDACTED].

[Original: 04/30/1994]

[Revised: 04/15/1997]

[Revised: 03/17/2000]

[Revised: 01/31/2013]

[Revised: 05/21/2015]

[Revised: 07/01/2019]